

MassACA.org Reservation Period Requirements for Small Hydroelectric Net Metering Facilities

Once an ACA is determined to be complete and the Administrator has notified the applicant(s), the Applicant(s) have **15 Business Days to pay the Reservation Fee** to reserve the Cap Allocation. Once the applicant has paid the *Reservation Fee*, the *Reservation Period* will commence. The **Small Hydro Program Application for Cap Allocation (SHP-ACAs)** table includes all ACA(s) submitted by a **Host Customer Entity**. ACAs in the reservation period will be listed as *Reserved* under the *SHP-ACA Status* column of the table.

Reservation Fees

After the Administrator reviews and determines a submitted ACA is complete, an applicant has 15 Business Days to submit a Reservation Fee of \$3.15 per kW AC to reserve a Cap Allocation.

- Any user associated with an SHP-ACA may pay the Application Fee.
- Payment may be made electronically via the *Fees* page, or an applicant may contact the Administrator@MassACA.org on how to submit a check or wire. Electronic payments are completed by Authorize.net, a third-party payment gateway.

Reservation Period

The initial Reservation Period is 18 months for Small Hydroelectric Net Metering Facilities.

The Reservation period is calculated automatically once the Reservation Fee is paid for an SHP-ACA. For consistency, each reservation period is calculated using calendar days and does not rely directly on calendar months.

- *For Small Hydroelectric Net Metering Facilities, the Reservation Period is 546 calendar days.*

Quarterly Reporting

Once a Facility is offered a Cap Allocation, or place on the Waiting List, a Quarterly Report must be submitted on each calendar quarter. Both HC Entity users and Representative linked to an SHP-ACA may submit quarterly reports.

- An unlimited number of Quarterly Reports may be submitted during a quarter, but at least one report must be received.
- Changes to Facility Design or equipment, Host Customer or Facility Ownership, or **Net Metering Capacity** must be reported.
- Once the Facility receives **Authorization to Interconnect** from the Distribution Company, a final report is required. The Applicants must provide a PDF copy of their authorization, as well as confirm the date the facility came online.
- Failure to file a Quarterly Report to the Administrator is grounds for loss of Cap Allocation or position on the Waiting List.

Requests for Additional Capacity under Caps with a Waiting List

Per Section 8(B)(v) of the System of Assurance for Net Metering Eligibility (Mass D.P.U. 11-11-A Appendix A, October 25, 2013), requests for additional capacity are permissible as long as there is available capacity under the applicable cap and no other Host Customer Entity is on the applicable Waiting List. Host Customers who request an increased Cap Allocation must submit the same Certifications required in Section 4 with respect to the additional capacity.

Cap Allocations allocated in Caps with an active Waiting List may not exceed the listed Cap Allocation. Any increase to the as-built size of a proposed facility jeopardizes the Cap Allocation.

Extended Reservation Period

If an applicant anticipates the facility will not receive *Authorization to Interconnect* within the *Reservation Period*, the applicant(s) may submit a *Request for Extension* to the Administrator. Additional documentation or fees may be required, depending on the type of extension requested, and are subject to approval by the Administrator. Extensions may be requested through the *Extension Request* process.

Extended Reservation Period for a Fee

A Request for Extension provides an additional six (6) months for the Facility to receive Authorization to Interconnect:

- The extension begins the first day after the initial Reservation Period expires
- The extension *must be requested no later than 30 days prior to the end of the initial Reservation Period*.
- A deposit of \$3.15 per kW is required, and will be held by the Administrator in escrow, and is refundable if the facility successfully interconnects within the six (6) month extension period, or is granted an *Extended Reservation Period Pending Authorization to Interconnect*.

Extended Reservation Period for Legal Challenges

Applicant(s) may seek an extended Reservation Period of six (6) months if they provide an attestation that a governmental permit or approval for the Facility was subject to a legal challenge during the initial or extended Reservation Period and the legal challenge remains pending.

- The extended Reservation Period for legal challenges expires at the end of the legal challenge.
- Any and all other Reservation Period timelines are suspended during a legal challenge.
- There is no fee for an extension under this provision.

Extended Reservation Period Pending Authorization to Interconnect

Applicant(s) may seek an extended Reservation Period Pending Authorization to Interconnect if they provide a letter of attestation that the Facility's interconnection depends only upon the receipt of Authorization to Interconnect.

- The Reservation Period may be extended until such notice is received or denied.
- Fees associated with the Request for Extension will not be forfeited solely as a result of seeking this extension.